

July 9, 2024

The Afton City Council met in regular scheduled session at 6:30 PM July 9, 2024. Mayor Burger presided over council members Dave Cunningham, Jeff Burger, Kristie Nixon and Sheryl Parham. Steve Kinyon was absent.

Nixon moved to approve the agenda and Cunningham seconded the motion. All voted aye. Motion carried. Cunningham moved to approve the consent agenda which consisted of report of the City Clerk/Treasurer, Afton Police Department and the following bills. Nixon seconded the motion. All voted aye. Motion carried.

The June 11, 2024 Minutes did not include a motion that was made during the meeting on June 11, 2024. Cunningham made a motion to approve the 1<sup>st</sup> reading of Ord. NO 270- **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES**, Kinyon seconded the motion. A roll call vote was taken. Nixon, Burger, Cunningham, and Kinyon all voted Aye. Parham was absent. Motion carried for the 1<sup>st</sup> reading. Nixon made a motion to approve the Minutes for the June 11, 2024 meeting with correction. Parham seconded the motion. All voted aye. motion carried.

Check #	Vendor Name	Fund-Purpose	Amount
618E	EFTPS	GEN/RU/SR/ELEC-PAYROLL TAXES- MAY	\$ 3,013.77
619E	IPERS	GEN/RU/SR/ELEC- WITHHOLDING MATCH-MAY	\$ 1,958.43
620E	IOWA DEP. OF REV.	GEN/RU/SR/ELEC- WITHHOLDING PAYROLL-MAY	\$ 420.57
621E	SIRWA	GEN/SR- WATER	\$ 120.00
622E	IA DEPT OF REV	SR/ELEC- SALES TAX	\$ 1,643.54
623E	VERIZON	GEN- POLICE INTERNET	\$ 40.01
624E	CAPITAL ONE	REC- CONCESSION SUPPLIES	\$ 617.60
625E	RPGI	ELEC- ELECTRIC PURCHASE	\$ 51,450.79
626E	CASEY'S	GEN- POLICE GAS	\$ 257.01
627E	WINDSTREAM	GEN- PHONE	\$ 149.30
628E	WINDSTREAM	GEN- INTERNET CITY HALL/WIFI	\$ 353.71
33640	AGRIVISION	RU/SR- MOWER PARTS	\$ 199.40
33641	ELAN FIN. SERVICES	REC/ELEC- CONCESSION SUPPLIES/EMAILS	\$ 128.31
33642	FASTENAL	GEN- JANITORIAL SUPPLIES	\$ 303.60
33643	LAMONI PARKS & REC	REC- MAJOR GIRLS TOURNAMENT	\$ 60.00
33644	MADISON NATIONAL INS	EMBEN/RU/SR/ELEC-LIFE INS. & SUPPLEMENTAL	\$ 47.82
33645	MEGGEN WEEKS	GEN- LEGAL EXPENSE	\$ 220.00
33646	OSCEOLA PARKS & REC	REC- GIRLS TOURNAMENT	\$ 30.00
33647	SW IOWA REC	REC- ELEC EXPENSE	\$ 80.00
33648	WAYNE YOUTH BASEBALL	REC- MAJOR BOYS TOURNAMENT	\$ 30.00
33649	WELLMARK BC/BS	EMPBEN/RU/SR/ELEC- JULY HEALTH INS	\$ 1,293.99

33650-33654	EMPLOYEES	Gen/SR/Elec/RU- Payroll	\$ 5,183.65
33655	JAKE MCGUIRE	GEN- UNIFORM RE-IMBUSEMENT	\$ 305.95
33656	MISPRINTED CHECK	VOID	\$ -
33657-33661	EMPLOYEES	Gen/SR/Elec/RU- Payroll	\$ 5,781.40
33662	ACCESS SYSTEMS	GEN/SR/ELEC- PRINTING/PUBLISHING/OFFICE SUPPLIES	\$ 170.72
33663	ACCUJET	SR- CAMERA/ROBOTIC CUTTING	\$ 3,145.65
33664	AFTON STAR	GEN/SR/ELEC- PUBLICATIONS/ADS	\$ 661.65
33665	BANYON DATA SYSTEMS	GEN/SR/ELEC- ANNUAL SOFTWARE FEE	\$ 3,405.00
33666	BRETT STREET	GEN- WINDOW CLEANING CITY HALL/COMM. CENTER	\$ 65.00
33667	CHLOE KERRIGAN	GEN-JUNE MOWING	\$ 4,214.28
33668	CLANTON CREEK FENCE	GEN- FENCE BY SPLASH PAD	\$ 2,265.00
33669	CORE-MARK	REC- CONCESSION SUPPIES	\$ 1,643.12
33670	GRIMES ASPHALT	RU/GEN- STREET MAINTANCE	\$ 111,390.00
33671	IAMU	SUMMER ENERGIZERS-JUNE	\$ 142.80
33672	JIM'S SANITATION	GEN- GARBAGE	\$ 5,797.21
33673	KAYLA LACINA	GEN- MILAGE RE-IMBURSMENT FOR TRAINING	\$ 136.68
22674	LOCKRIDGE NETWORKS	REC- INTERNET	\$ 69.00
33675	MAINSTAY SYSTEMS OF IA	GEN- POLICE LAPTOP ANNUAL CONTRACT	\$ 384.00
33676	METERING & TECH	ELEC- METERS	\$ 1,205.06
33677	SICOG	GEN-ASSOC. DUES	\$ 1,485.80
33678	T & R ELEC	ELEC- TRANSFORMER	\$ 2,945.00
33679	USIC LOCATES	ELEC- LOCATING	\$ 363.88
33680	UTILITY EQUIPMENT CO	SR- SEWER REPAIR	\$ 781.76
33681	UTILITY FUND	MTR- KELLER/SANSON MTR DEPOSIT	\$ 490.00
33682	ZAC HUDDLESON	ELEC- TREE BRANCH REMOVAL	\$ 700.00
33683	FRIDAY EXCAVATING	SR- EMERGENCY SEWER REPAIR	\$ 2,605.00
33684	INNOVATIVE	GEN- COM. CENTER CLEANING	\$ 90.00
33685	IOWA ONE CALL	SR/ELEC- LOCATES	\$ 19.80
33686	NEW COOPERATIVE	GEN/RU/SR- GAS & CHEMICALS	\$ 203.25
33687	PAULUS CONCRETE	GEN- SPLAH PAD/SIDEWALK-GREGORY ST	\$ 9,630.00
33688	SCHILDBERG CONST.	GEN- ROCK	\$ 1,093.89
33689	SW IA REC	ELEC- TRANSFORMER REPAIRS	\$ 2,744.30
		<b>TOTAL</b>	<b>\$ 231,536.70</b>

<b>Expenditures</b>		<b>Receipts</b>	
General Fund	\$ 53,247.34	General	\$ 96,061.86
Road Use	\$ 87,050.48	Road Use	\$ -
Employee Benefit	\$ 6,182.20	Employee Benefits	\$ 13,950.36
Economic Dev.	0	Lost	\$ 11,310.52

Walking Trail	0	Economic Development	\$ 11,300.00
Recreation	\$ 2,669.47	walking trail	\$ 0.93
Sewer Fund	\$ 8,206.88	Tyler Cem	\$ 254.20
sewer sinking	0	Huss Cem	\$ 42.50
Electric	\$ 62,725.28	Recreation	\$ 4,902.57
Elec Sinking	0	Capital Project	\$ 6,382.62
Meter Deposits	\$ 490.00	Capital Equipment	\$ 5,000.00
Payroll/Mayor	\$ 10,965.05	Perpetual Care	\$ 86.36
<b>Total</b>	<b>231,536.70</b>	Sewer Fund	\$ 8,687.65
		Sewer Sinking	\$ 3,181.12
		sewer Imp	\$ 531.13
		Sewer Reserve	\$ 1,060.81
		Electric	\$ 69,598.98
		Electric Sinking	\$ 15,652.45
		Meter Deposit	\$ 505.48
		sick leave	\$ 48.23
		<b>TOTAL</b>	<b>\$ 248,557.77</b>

**Resolution/Ordinances:**

**Ord. No. 270 – Amending Solid Waste Collection Fees –2nd Reading**

(Changes 96-gallon from \$20.75 to 21.50 & 35-gallon from \$16.00 to \$16.25)

Nixon made a motion to approve the 2<sup>nd</sup> reading Ord. NO 270- **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES.**

Parham seconded the motion. A roll call vote was taken. Parham, Burger, Cunningham, and Nixon all voted Aye. Kinyon was absent. Motion carried for the 2nd reading.

Nixon made a motion to waive the 3<sup>rd</sup> reading of Ord. NO 270- **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES.** Burger seconded the motion. A roll call vote was taken. Burger, Nixon, Parham and Cunningham all voted Aye. Kinyon was absent. Motion carried.

Nixon made a motion to approve Ord. NO 270- **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES.** Parham seconded the motion. A roll call vote was taken. Cunningham, Burger, Nixon, and Parham all voted Aye. Kinyon was absent. Motion carried.

**Old Business:**

Greenlawn board recommended Katie Stoll to fill the vacancy on the Greenlawn Cemetery Board. Cunningham made a motion to accept the recommendation of Katie Stoll on the Cemetery Board. Parham seconded the motion. A roll call vote was taken. Nixon, Cunningham and Parham all voted aye. Kinyon was absent. Burger abstained. Motion carried

Public works employee Jesse Shade wanted to discuss issues regarding parking on the square. The council discussed the concerns. Nixon made a motion that the city clerk contact the apartment owners on

the square and ask that their tenants park on the park side of the square or in the back at all times. Burger seconded the motion. All vote aye. Motion carried.

Update on the Ruby property nuisance. Police Chief Jake McGuire spoke with Ruby's, they stated that they would have funds in 2 months to do the repairs. McGuire spoke with City Attorney for guidance, since Ruby's have been given multiple extensions to complete the repairs. Nixon made a motion to give Ruby's until September 30, 2024 to make the improvements or the City will file a second judgement. Cunningham seconded the motion. All voted aye. Kinyon absent. Motion carried.

#### **NEW BUSINESS:**

Police Chief McGuire gave an update on several other nuisance properties on Kansas St. Temple St., Pierce St. and Filmore St. Some Nuisance properties have been turned over to the city Attorney for non-compliance.

Council reviewed 7 applications for 2024/2025 Exterior Beautification Grants. Nixon made a motion to approve all 7 applications for up to \$500 or the requested lesser amount. Cunningham 2<sup>nd</sup> motion. All voted aye. Kinyon absent. Motion carried.

The Street Closure for the Union County Fair parade on July 20<sup>th</sup> was approved by the DOT.

Rec Board currently has 2 vacancies and will have 4 members that will have terms up on 9/1/24. The City will post an ad in the Afton Star, on website and social media for applicants. This is a volunteer position.

The City of Afton did not receive any applicants for the part time utility position. The Deadline was July 3, 2024. Council requested that the ad be re-written with a new deadline of July 31, 2024. The council requested that the ad be ran in the following cities' paper: Afton, Creston, Osceola, and Mt Ayr along with being posted on the City of Afton's website and social media.

#### **Updates from Committees:**

Council representative Parham requested to be removed from the EMS committee due to a conflict with meeting times. Council representative Nixon requested to be removed from the Greenlawn Cemetery committee. Mayor Burger reassigned Parham and Nixon. Parham will now serve on the Greenlawn committee and Nixon will serve on the EMS committee.

EMS next regular meeting is July 17<sup>th</sup> @ 5:15pm @ EMS. There will be a regular meeting on August 21<sup>st</sup> @ 4:45pm followed by a special meeting @ 5:30pm. The special meeting will have guests from Iowa Public Information Board to give training on open and closed meeting procedure. All city employees and the public are welcome to attend the training at no charge.

Nixon gave an update on the Greenlawn committee. Nixon stated that there are still complaints made to the cemetery board regarding permanent plantings, spraying and board members. Nixon thinks the cemetery board should dissolve. She stated that the cemetery board does not make financial decisions or ordinances for the cemetery. The city hires contractors for mowing, spraying and grave digging. Parham stated that the cemetery board does organize the clean-up days and sets up holidays events such as putting up and taking down flags for Memorial and Veteran's Day. The next meetings for the cemetery board are Sept 8, 2024 @ noon at the Cemetery and November 10, 2024 @ noon. Location for November is TBD due to weather.

Cunningham provided an update on Prairie Solid Waste committee. The last meeting was held on July 3, 2024. Pleasant Hill landfill keeps increasing their rates. Landfill in Malvern is the same distance and rates are lower. Trent Holiday does the trucking and will now haul to Malvern.

Zoning and Planning committee met on July 2, 2024 to review the request from Phillip and K'Lea Johnson. The committee approved the request and recommended the council approve. A public notice will go out in the paper prior to a public hearing. A public hearing will be held at the next city council meeting on August 13, 2024. At that time the council will review recommendation.

Nixon moved to adjourn and Parham seconded the motion. All voted in favor and the Council adjourned at 7:34 PM.

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Michelle Burger, Mayor

ATTEST: \_\_\_\_\_  
Kayla Lacina, City Clerk