

***Check Detail Register©**

Batch: 052224PAY,06312024PAY,060324PAY,060524PAY,061124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1110 CHECKING					
602 e	05/24/24	EFTPS			
G 112-2123		MEDICARE W/H TAX	\$428.38		MAY PAYROLL TAXES
G 112-2122		FICA W/H TAX	\$1,831.74		MAY PAYROLL TAXES
G 112-2121		FEDERAL W/H TAX	\$1,088.45		MAY PAYROLL TAXES
		Total	\$3,348.57		
603 e	05/24/24	IOWA DEPARTMENT OF REVENUE			
G 112-2124		STATE W/H TAX	\$485.54		MAY STATE PAYROLL W/H
		Total	\$485.54		
604 e	05/24/24	IPERS			
G 112-2125		IPERS	\$2,014.10		MAY RETIREMENT
		Total	\$2,014.10		
605 e	05/31/24	CENTRAL BANK			
E 631-8020-6801		PRINCIPAL PAYMENTS	\$65,000.00		ELECTRICT LOAN PAYMENT
E 631-8020-6851		INTEREST PAYMENTS	\$17,527.50		ELECTRICT LOAN PAYMENT
		Total	\$82,527.50		
606 e	05/31/24	NORTHWEST BANK			
E 630-8020-6514		MISCELLANEOUS	\$0.42		SALES TAX FEE
		Total	\$0.42		
607 e	05/29/24	PEPSI CO			
E 180-4040-6514		MISCELLANEOUS	\$172.68		CONCESSION SUPPLIES
		Total	\$172.68		
608 e	06/13/24	CAPITAL ONE			
E 180-4040-6514		MISCELLANEOUS	\$304.66		CONCESSION SUPPLIES
		Total	\$304.66		
609 e	06/03/24	IOWA DEPT OF REVENUE			
E 630-8020-6418		TAX EXPENSE	\$1,258.98		SALES TAX
E 610-8015-6418		TAX EXPENSE	\$81.98		SALES TAX
		Total	\$1,340.96		
610 e	06/01/24	IOWA FINANCE AUTHORITY			
E 612-8015-6801		PRINCIPAL PAYMENTS	\$17,000.00		SEWER LOAN PRIN
E 612-8015-6851		INTEREST PAYMENTS	\$3,840.00		SEWER LOAN INT
		Total	\$20,840.00		
611 e	06/13/24	RESALE POWER GROUP OF IOWA			
E 630-8020-6495		PURCHASE OF ELECTRI	\$40,155.22		PURCHASE ELECTRICITY
		Total	\$40,155.22		
612 e	06/07/24	SIRWA			
E 001-4030-6374		WATER/SEWER EXP	\$20.00		WATER
E 001-4050-6374		WATER/SEWER EXP	\$20.00		WATER
E 001-4060-6374		WATER/SEWER EXP	\$20.00		WATER
E 001-6050-6374		WATER/SEWER EXP	\$40.00		WATER
E 610-8015-6374		WATER/SEWER EXP	\$20.00		WATER

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Batch: 052224PAY,06312024PAY,060324PAY,060524PAY,061124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$120.00		
613 e	06/05/24	VERIZON WIRELESS			
E 001-1010-6507		OPERATING SUPPLIES	\$40.01		POLICE INTERNET
Total			\$40.01		
614 e	06/20/24	WINDSTREAM			
E 001-6050-6373		TELECOMMUNICATIONS	\$149.21		PHONE SYSTEM
Total			\$149.21		
615 e	06/05/24	CASEYS BUSINESS MASTERCARD			
E 001-1010-6331		VEHICLE OPERATIONS	\$180.77		GAS
Total			\$180.77		
616 e	06/11/24	WINDSTREAM			
E 001-6050-6373		TELECOMMUNICATIONS	\$168.94		CITY HALL
E 001-6050-6373		TELECOMMUNICATIONS	\$184.58		WIFI
Total			\$353.52		
617 e	06/11/24	PEPSI CO			
E 180-4040-6514		MISCELLANEOUS	\$533.07		REC CONCESSION
Total			\$533.07		
33598	05/23/24	BOMGAARS			
E 610-8015-6507		OPERATING SUPPLIES	\$109.02	084-060-4	LIFT STATION GENERATOR SUPPLIES
Total			\$109.02		
33599	05/23/24	BRETT STREET POWER WASHING			
E 001-6050-6310		BLDG MAINT & REPAIR	\$15.00	5506	CLEAN WINDOWS-CITY HALL
E 001-4060-6310		BLDG MAINT & REPAIR	\$50.00	5506	CLEAN WINDOWS-COMM CTR
Total			\$65.00		
33600	05/23/24	ELAN FINANCIAL SERVICES			
E 001-6050-6506		OFFICE SUPPLIES	\$353.59	47985106577	STAMPED ENVELOPES, EMAIL BILLING
E 001-6050-6508		POSTAGE/SHIPPING	\$68.00	47985106577	STAMPED ENVELOPES, EMAIL BILLING
E 180-4040-6514		MISCELLANEOUS	\$286.00	47985106577	CONCESSION SUPPLIES-POPCORN
E 610-8015-6506		OFFICE SUPPLIES	\$421.63	47985106577	STAMPED ENVELOPES, EMAIL BILLING
E 630-8020-6425		ENERGY ASSESSMENT	\$413.30	47985106577	MAIL ENERGIZERS
E 630-8020-6506		OFFICE SUPPLIES	\$353.63	47985106577	STAMPED ENVELOPES, EMAIL BILLING
E 630-8020-6508		POSTAGE/SHIPPING	\$68.00	47985106577	STAMPED ENVELOPES, EMAIL BILLING
Total			\$1,964.15		
33601	05/23/24	KAYLA WEEKS			
E 180-4040-6505		OTHER EQUIPMENT	\$68.34		REIMBURSE EQUIPMENT PURCHASE
Total			\$68.34		
33602	05/23/24	TAC 10 INC			
E 001-1010-6507		OPERATING SUPPLIES	\$505.00	TACMN0000	POLICE MAINT CONTRACT
Total			\$505.00		
33603	06/03/24	AFTON STAR ENTERPRISE			
E 001-4050-6514		MISCELLANEOUS	\$198.00	MAY	CEMETERY ADS
E 001-6050-6414		PRINTING & PUBLISHIN	\$379.01	MAY	PUBLICATIONS

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Batch: 052224PAY,06312024PAY,060324PAY,060524PAY,061124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$577.01		
33604	06/03/24	AKIN BUILDING CENTERS			
E 001-4050-6514		MISCELLANEOUS	\$99.48	11007	SUPPLIES
E 180-4040-6514		MISCELLANEOUS	\$25.58	11007	FIELD CHALK
Total			\$125.06		
33605	06/03/24	CHLOE KERRIGAN			
E 001-4050-6499		OTHER CONTRACTUAL	\$4,214.28	JUNE	JUNE MOWING CONTRACT PMT#3
Total			\$4,214.28		
33606	06/03/24	CORE-MARK MIDCONTINENT INC			
E 180-4040-6514		MISCELLANEOUS	\$3,349.67		CONCESSION SUPPLIES
Total			\$3,349.67		
33607	06/03/24	CRESTON TRUE VALUE			
E 001-4030-6505		OTHER EQUIPMENT	\$41.46	20069	PARK RR SUPPLIES
Total			\$41.46		
33608	06/03/24	EAST UNION BASEBALL TEAM			
E 180-4040-6514		MISCELLANEOUS	\$438.23		CONCESSION HELP 6/1/24
Total			\$438.23		
33609	06/03/24	FASTENAL COMPANY			
E 180-4040-6505		OTHER EQUIPMENT	\$531.00	IACRE99521	FIELD MARKING CHAULK PALLET
Total			\$531.00		
33610	06/03/24	GREEN VALLEY PEST CONTROL/LAWN CARE			
E 001-4050-6514		MISCELLANEOUS	\$1,990.00	261677	SPRING BROADLEAF SPRAY
Total			\$1,990.00		
33611	06/03/24	IOWA ONE CALL			
E 610-8015-6514		MISCELLANEOUS	\$13.95	260888	LOCATES
E 630-8020-6514		MISCELLANEOUS	\$13.95	260888	LOCATES
Total			\$27.90		
33612	06/03/24	KAYLA WEEKS			
E 160-5020-6514		MISCELLANEOUS	\$2,500.00		DOWNTOWN FAÇADE GRANT
Total			\$2,500.00		
33613	06/03/24	LOCKRIDGE NETWORKS			
E 180-4040-6514		MISCELLANEOUS	\$69.00	2024143466	INTERNET SVC AT REC FIELDS
Total			\$69.00		
33614	06/03/24	MEGGEN L WEEKS PLC			
E 001-6050-6411		LEGAL EXPENSE	\$220.00	2530	LEGAL FEES
Total			\$220.00		
33615	06/03/24	RIPPERGER REPAIR			
E 610-8015-6507		OPERATING SUPPLIES	\$199.00	35221	GENERATOR BATTERY
Total			\$199.00		
33616	06/03/24	SOUTHWEST IOWA REC			
E 630-8020-6505		OTHER EQUIPMENT	\$1,961.31	20240123, 35	ELECTRIC REPAIRS-MATERIAL

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Batch: 052224PAY,06312024PAY,060324PAY,060524PAY,061124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 630-8020-6499		OTHER CONTRACTUAL	\$898.80	20240123, 35	ELECTRIC REPAIRS-LABOR
		Total	\$2,860.11		
33617	06/03/24	STALKER CHEVROLET			
E 001-1010-6332		VEHICLE REPAIR	\$88.75	AFT019	POLICE VEHICLE SERVICE
		Total	\$88.75		
33618	06/03/24	STATE HYGIENIC LABORATORY			
E 610-8015-6490		OTHER PROF SERV EXP	\$103.00	279051	LAGOON TEST SAMPLES
		Total	\$103.00		
33619	06/03/24	USIC LOCATING SERVICES, LLC			
E 630-8020-6499		OTHER CONTRACTUAL	\$176.81	663517	LOCATING
		Total	\$176.81		
33626	06/06/24	JIMS SANITATION			
E 001-2090-6499		OTHER CONTRACTUAL	\$5,778.15	55758	GARBAGE & RECYCLING
		Total	\$5,778.15		
33627	06/06/24	MARY HILL			
E 160-5020-6514		MISCELLANEOUS	\$3,300.00		DOWNTOWN FAÇADE GRANT
		Total	\$3,300.00		
33628	06/06/24	MICHAEL JAMES CIHAK			
E 001-2010-6499		OTHER CONTRACTUAL	\$561.00	122755	HAUL ROCK-SIDEWALK PROJECT
		Total	\$561.00		
33629	06/11/24	GREEN VALLEY PEST CONTROL/LAWN CARE			
E 001-6050-6310		BLDG MAINT & REPAIR	\$62.00		CITY HALL
E 180-4040-6514		MISCELLANEOUS	\$45.00		REC CONCESSION
		Total	\$107.00		
33630	06/11/24	HOMETOWN INSURANCE			
E 001-1010-6408		INSURANCE EXPENSE	\$154.00		INS LIAB/WORK COMP AUDIT PREMIUM
E 001-2010-6408		INSURANCE EXPENSE	\$113.00		INS LIAB/WORK COMP AUDIT PREMIUM
E 001-4050-6408		INSURANCE EXPENSE	\$30.00		INS LIAB/WORK COMP AUDIT PREMIUM
E 001-6020-6408		INSURANCE EXPENSE	\$125.00		INS LIAB/WORK COMP AUDIT PREMIUM
E 610-8015-6408		INSURANCE EXPENSE	\$50.00		INS LIAB/WORK COMP AUDIT PREMIUM
E 630-8020-6408		INSURANCE EXPENSE	\$4.00		INS LIAB/WORK COMP AUDIT PREMIUM
		Total	\$476.00		
33631	06/11/24	INNOVATIVE INDUSTRIES INC			
E 001-4060-6310		BLDG MAINT & REPAIR	\$90.00		COMM CENTER CLEANING
		Total	\$90.00		
33632	06/11/24	LYNAM LAWN CARE			
E 001-4030-6499		OTHER CONTRACTUAL	\$215.00		PARK & HWY SPRAY WEEDS
		Total	\$215.00		
33633	06/11/24	MIDAMERICAN ENERGY			
E 001-4060-6371		ELECTRIC/GAS EXPENS	\$14.20		GAS COM. CENTER/CITY SHOP
E 610-8015-6371		ELECTRIC/GAS EXPENS	\$15.72		GAS COM. CENTER/CITY SHOP
		Total	\$29.92		

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Batch: 052224PAY,06312024PAY,060324PAY,060524PAY,061124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
33634	06/11/24	NEW COOPERATIVE INC			
E 001-4030-6514		MISCELLANEOUS	\$207.78		GAS
E 110-2010-6331		VEHICLE OPERATIONS	\$293.13		GAS
E 610-8015-6331		VEHICLE OPERATIONS	\$90.89		GAS
E 001-4030-6514		MISCELLANEOUS	\$156.52		CHEMICALS
E 001-4050-6514		MISCELLANEOUS	\$95.60		CHEMICALS
		Total	\$843.92		
33636	06/11/24	PLASTIC RECYCLING OF IOWA FALL			
E 165-4040-6499		OTHER CONTRACTUAL	\$5,846.05		BENCHES WALKING TRAIL
		Total	\$5,846.05		
33637	06/11/24	SCHILDBERG CONSTRUCTION			
E 001-2010-6499		OTHER CONTRACTUAL	\$310.59		ROCK
		Total	\$310.59		
33638	06/11/24	SHERI CORMENY TOMAS			
E 160-5020-6514		MISCELLANEOUS	\$500.00		BEAUTIFICATION GRANT
		Total	\$500.00		
33639	06/11/24	SOUTHWEST IOWA REC			
E 630-8020-6505		OTHER EQUIPMENT	\$17.45		TRANSFORMER REPAIRS
E 630-8020-6499		OTHER CONTRACTUAL	\$6,692.22		TRANSFORMER REPAIRS
		Total	\$6,709.67		
		1110	\$197,556.32		
1115 PERP CARE - SAVINGS					
5 e	05/31/24	NORTHWEST BANK			
G 500-1115		SAVINGS - PERP CARE	\$5.00		SERVICE CHARGE
G 500-1115		SAVINGS - PERP CARE	(\$5.00)		SERVICE CHARGE
R 500-4050-1-4740		SALE OF CEMETERY LO	\$5.00		SERVICE CHARGE
		Total	\$5.00		
		1115	\$5.00		

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Batch: 052224PAY,06312024PAY,060324PAY,060524PAY,061124PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

1110 CHECKING

001 GENERAL FUND			\$16,958.92		
110 ROAD USE TAX			\$293.13		
112 EMPLOYEE BENEFIT			\$5,848.21		
160 ECONOMIC DEVELOPMENT			\$6,300.00		
165 WALKING TRAIL FUND			\$5,846.05		
180 RECREATION FUND			\$5,823.23		
610 SEWER FUND			\$1,105.19		
612 SEWER SINKING			\$20,840.00		
630 ELECTRIC FUND			\$52,014.09		
631 ELECTRIC SINKING FUND			\$82,527.50		
			\$197,556.32		

1115 PERP CARE - SAVINGS

500 PERPETUAL CARE FDS			\$5.00		
			\$5.00		

May 14, 2024

The Afton City Council met in special scheduled session at 6:31 PM May 14, 2024. Mayor Burger presided over council members Dave Cunningham, Sheryl Parham, Kristie Nixon, Steve Kinyon and Jeff Burger.

Nixon moved to approve the agenda and Parham seconded the motion. All voted aye. Motion carried. Kinyon moved to approve the consent agenda which consisted of the minutes of March 26, 2024, April 9th, 2024 and April 23rd, 2024 meetings, report of the City Clerk/Treasurer, Afton Police Department and the following bills. Parham seconded the motion. All voted aye. Motion carried

		April 10, 2024- May 14, 2024	
Check #	Vendor Name	Fund-Purpose	Amount
585E	Casey's	GEN- POLICE GAS	181.77
586E	Windstream	GEN- INTERNET	353.52
587E	Windstream	GEN- PHONE	149.22
588E	941	EMP BEN-PAYROLL WITHHOLDINGS	3029.40
589E	IA Dep of Rev	EMP BEN-STATE WITHHOLDINGS	442.65
590E	IPERS	EMP BEN-APRIL RETIREMENT	2127.95
591E	First National Bank	MTR DEP- STOP PAYMENT FEE	37.45
592E	Capital one	GEN- SUPPLIES	23.96
593E	IA Dep of Rev	SR/ELEC- SALES TAX	1334.29
594E	RPGI	ELEC- PURCHASE ELEC	35173.39
595E	SIRWA	GEN/SR- WATER	120.00
596E	VERIZON	GEN- POLICE INTERNET	40.01
597E	CASEY'S	GEN-POLICE GAS	261.05
598E	WINDSTREAM	GEN- PHONE	149.22
599E	WINDSTREAM	GEN- INTERNET	353.52
600E	PEPSI CO	REC- CONCESSION SUPPLIES	938.26
33519	AFTON COMM. CLUB	GEN- ASSOCIATION DUES	25.00
33520	ELAN FIN. SERVICES	GEN/ELEC/REC/SR- TRAINING/IPADS/EMAILS	1897.27
33521	IMFOA	GEN- ASSOCIATION DUES	50.00
33522	INNOVATIVE	GEN- CLEANING	90.00
33523	JAKE MCGUIRE	GEN- SUPPLIES	25.00
33524	LOCKRIDGE	REC- INTERNET	99.00
33525	MADISON NATIONAL	EMP BEN- LIFE INS & SUPP.	47.82
33526	MID AMERICAN	GEN/ELE- GAS	129.83
33527	SCHILDBERG	RU/REC- ROCK	447.56
33528	SW IOWA REC	REC- LIGHTS	80.00
33529	BOMGAARS	REC- SUPPLIES	31.36
33530	BRETT STREET POWERWASHING	GEN- WINDOW WASHING	65.00
33531	MEGGEN WEEKS	GEN- LEGAL EXPENSE	704.00

33532	PODIUM INK	REC- HATS/VISORS	765.05
33533	RADAR ROAD TEC	GEN- POLICE RADAR CERT	70.00
33534	RITEWAY BUSINESS	GEN/RU/SR/ELEC- CHECKS	199.41
33535	ROBERT DIKE	REC- TABLES/SINK	3300.00
33536	WELLMARK	EMP BEN/RU/SR/ELE- HEALTH INSURANCE- MAY	1293.99
33537-42	PAYROLL	GEN/SR/ELEC-PAYROLL	5222.88
33543	CARLOS ALBERTO LOPEZ GARCIA	MTR DEP- STOP PAYMENT	82.81
33544	CHLOE KERRIGAN	GEN- CEMETERY MOWING	4214.28
33545	BETTY HANSEN	MTR DEP- REFUND	24.33
33546	BIH NDKUM	MTR DEP- REFUND	60.07
33547	DANIEL TURNER	MTR DEP- REFUND	51.53
33548	LYNN SINGER	MTR DEP- REFUND	3.49
33549	MATURA	ELEC- UNUSED LIHEAP	155.65
33550	MEGAN MITCHELL	MTR DEP- REFUND	37.85
33551	RAYVEN SHEILDS/DEVEN MOORE	MTR DEP- REFUND	13.11
33552	SARA BEAM	MTR DEP- REFUND	65.27
33553	SHERI WOLF	MTR DEP- REFUND	100.50
33554	TAMMY CARRINGTON	MTR DEP- REFUND	100.00
33555	TAYLOR MCDONALD	MTR DEP- REFUND	26.79
33556	TEAGAN GORDON	MTR DEP- REFUND	65.00
33557	UTILITY FUND	MTR DEP- REFUND	412.13
33558	AFTON STAR	GEN- PRINTING/PUBLICATION	703.29
33559	AKIN	REC- CONCESSION PROJECT	444.69
33560	CHOLE KERRIGAN	GEN- MOWING	4214.28
33561	CRESTON TRUE VALUE	REC- BALL VALVE & CONCESSION	27.98
33562	DAVID MCNEILL	ELEC- TREE CLEARING	2000.00
33563	HOMETOWN INSURANCE	GEN/SR/ELEC- INS PREMIUM	61824.00
33564	HUNTER FISCHER	MTR DEP- REFUND	152.49
33565	LOCKRIDGE	REC- INTERNET	69.00
33566	PETTY CASH	REC- CONCESSION FUNDS	435.00
33567	STATE HYGIENIC LAB	SR- LAGOON TEST	225.00
33568	T & S INDUSTRIES	SR- LAGOON SHIPPING	20.08
33569	UTILITY EQUIP	MANHOLE	2436.38
33570	UTILITY FUND	FISCHELS FINAL	112.51
33571-75	PAYROLL	GEN/SR/ELEC-PAYROLL	6497.69
33576	ACCESS SYSTEMS	GEN/SR/ELEC- PRINTING	157.05
33577	FASTENAL	GEN/SR/ELEC- OFFICE SUPPLIES	174.98
33578	JIM'S SANITATION	GEN- GARBAGE APRIL	5778.15
33579	METERING & TECH	ELEC- METERS	4221.40
33580	NEW COOP	GEN- CHEMICALS FRO LAKE & GAS	1184.99

33581	PODIUM INK	REC- UNIFORM	3779.44
33582	ROGELIO LOPEZ	DOWNTOWN FAÇADE GRANT FY 24	5000.00
33583	SW IA REC	ELEC-PARTS, LABOR PLANNED OUTAGE	3224.00
33584	USIC LOCATING	ELE-LOCATES	270.34
33585	ZACH CLEAR	REC- BALL EQUIPMENT	411.84
33586	INNOVATIVE	GEN- CLEANING	90.00
33587	MADISON NATIONAL	EMP BEN/SR/ELEC/RU- LIFE INS.	47.82
33588	MIDAMERICAN	SR/GEN- GAS	60.59
33589	NAPA	SR-PARTS	253.26
33590	SW IA REC	ELEC- OUTAGE REPAIR	1091.40
33591	SW IA REC	REC- ELEC @ BALL FIELD	80.00
33592	WELLMARK	EMP BEN/RU/SR/ELEC- HEALTH INS JUNE	1293.99
		TOTAL	170,953.28

Expenditures		Receipts	
General Fund	60,297.89	General	77,286.96
Road Use	2,952.32	Road Use	9,892.86
Employee Benefit	7,178.86	Employee Benefits	8,827.18
Recreation	5,000.00	Lost	11,468.88
Capital Project	12,201.76	Recreation	4,646.00
Sewer Fund	10,295.96	Sewer Fund	7,167.70
Electric	60,020.66	Sewer Sinking	3,150.83
Meter Deposit	1,285.26	Electric	68,736.14
Payroll	11,720.57	Electric Sinking	13,747.25
		Meter Deposit	345.73
Total	\$ 170,953.28	Total	205,269.53

PUBLIC FORUM:

Candy Ripperger had questioned why the City of Afton was discussing bee keeping and presented facts and comments regarding bee keeping to the council. Harold Dalton along with a few others from the public had comments and concerns regarding some of the cemetery board members being related. He also commented that cemetery board member Jacob Walter should resign and be replaced on the cemetery board due to moving out of Union County. Gary Clear stated Jacob hasn't officially resigned yet. Ronda Mcintosh, Cemetery board member, had concerns about the proposed rule amendment regarding permanent plantings at the cemetery. Gary Clear commented that the proposed rule that Jacob Walter was researching has not been presented to the Cemetery Board for a vote at this time. There were concerns about what chemicals were used for spraying recently. There was a compliment that the mowing and trimming looked very good for Mother's Day.

Old Business:

Pickleball court updates from Kinyon. Kinyon received quotes for epoxy paint, net, and post to bolt into concrete at basketball court at the Rec Fields for approximately \$1300. Rich Bryson and Steve Kinyon have agreed to donate their time/labor to install and paint the pickleball court. Kinyon requested that the funds come from the LOST fund or grants. Cunningham made a motion to approve the pickleball courts using lost funds or grants. Nixon seconded the motion. All voted aye. Motion carried.

Sidewalk project updates: Previously the City of Afton received a quote from Trevor Paulus to remove and reinstall sidewalks on Gregory St. going North to E Filmore and section of E Filmore totaling 40,450. There was discussion about dividing the project up over a few years due to the cost. The City has \$5,000 set aside for the project. The City of Afton previously was awarded \$30,000 in funds from the Hospital for walking trails over a 3-year period. The hospital was contacted and asked if some of those funds could be used for other walking trail or sidewalks in town that would connect to the walking trail. The hospital approved the request. Nixon made a motion to approve the sidewalk be replaced from Gregory St going North to Filmore. Cunningham seconded the motion. All voted aye. Motion carried.

Fence and Concrete by splash pad quotes. The City Received 1 quote for Fence, and 2 quotes for concrete and sunshade. The council had discussion that the project be divided into 3 parts. First the concrete, second the fence and third the shade. Kinyon made a motion to approve the fence for \$2,265 and Trevor Paulus's concrete bid for \$2,250. Cunningham Seconded the motion. All voted Aye. Motion carried.

At a previous meeting the council wanted additional information to review livestock ordinances from other cities to determine if Afton's Livestock Ordinance needs modified. The council was provided livestock ordinances from the following cities: Corning, Creston, and Osceola. The council discussed livestock permit fees and livestock renewal time frames. Nixon made a motion to table the discussion to do more research. Kinyon seconded the motion. All vote aye. Motion carried.

Mobile home park update. The City was advised that the current mobile home park would need to request a variance with the Board of Adjustments for the setbacks for the mobile homes. The current state law for foundations for mobile homes overrides city requirements. The Council had questions about size of sewer and water lines with new homes having more bathrooms. Kinyon made a motion to table the discussion for the mobile home park until the next meeting. Burger seconded the motion. All voted Aye. Motion carried.

NEW BUSINESS:

Wi-Fi Center updates on vandalism. Police Chief Jake McGuire spoke with the parents and the minors that caused the damages. All parties agreed that the minors will serve community service and parents agreed to fix damages. Kinyon made a motion that the minors do 10 hours of community service each under the supervision of City employees Shade or McGuire. Nixon seconded the motion. All voted aye. Motion carried. Mary Hill and K'Lea Johnson are going to continue volunteering and watching over the Wi-Fi center.

Sheri Tomas- Class of 2026 after prom Can Trailer Fundraiser. Two East Union Juniors attended the meeting to ask the council for permission to have the can trailer fundraiser.

The students agreed to empty the can trailer on a regular schedule and keep the area around it picked up and clean. Shari Tomas will be the point of contact and supervise the project. Burger made a motion to let the junior class have the can trailer for the prom fundraiser. Kinyon seconded the motion. A roll call vote was taken. Parham, Cunningham, Burger, Kinyon all voted Aye. Nixon abstained.

Devon Springer attended the meeting on behalf of the Afton Community Club to request approval for beer/wine permit for Tuesday Night in the Park events and road closure signs/barricades for the street on Saturday June 29th. Police Chief McGuire stated there have not been issues in the past. Cunningham made a motion to approve beer/wine permit for Tuesday Night in the Park and road closure signs/barricades for the street dance on Saturday, June 29th. Nixon seconded the motion. Cunningham, Burger, Nixon and Kinyon all voted Aye. Parham opposed. Motion carried.

Jesse Shade requested an alternate work schedule for the upcoming year due the East Union School going to a 4-day school week. Nixon made a motion to approve the alternate work schedule for Jesse Shade for Monday through Thursday during the summer and Tuesday through Friday during the school year. Parham seconded the motion. A roll call vote was taken. Cunningham, Kinyon, Burger, Nixon, and Parham all voted Aye. Motion carried.

Casey's Cig/Tob/Nic/vape renewal permit. Kinyon made a motion to approve Casey's permit renewal. Burger seconded the motion. All voted aye. Motion carried

Union County Fair requested a 14-day alcohol permit for their Mud Volleyball Fundraiser. Police Chief McGuire stated there have not been any problems in the past. Nixon made a motion to approve the 14-day alcohol permit for the Union County fair Mud Volleyball Fundraiser event on June 8th. Cunningham Seconded the motion. Kinyon, Burger, Nixon, and Cunningham all voted Aye. Parham opposed. Motion carried.

Residential lot at 404 W. Polk owned by City- discussed listing vacant lot with realtor. Nixon made a motion to have 404 W Polk listed with R realty. Burger seconded the motion. All voted Aye. Motion carried.

Afton Housing Commission recommended to appoint Tammy Clark to fill a seat on their board. Cunningham made a motion to appoint Tammy Clark to the Afton Housing Commission. Parham seconded the motion. All voted Aye. Motion carried.

Greenlawn board recommended Hannah Jackson fill vacancy on the cemetery board after Ashley Littlefield resigned. Hannah had previously applied to be on the board. There was some discussion in regard to requesting new applicants. Burger made a motion to request new applicants for the vacancy on the cemetery board. Cunningham seconded the motion. A roll call vote was taken. Parham, Cunningham, Burger voted Aye. Kinyon opposed and Nixon abstained. Motion passed. Gary Clear requested that a thank you notice go out to all those that helped with the cemetery clean-up day on April 24th. Gary also stated Green Valley Pest control sprayed the cemetery for dandelions on May 3rd, just as they have done the past several years.

Afton Lion's Club requested Street Closure for Pre 4th Railroad/Webster/Kansas around park. Cunningham made a motion to approve the street closure for the Pre 4th. Burger seconded the motion. All voted Aye. Motion carried.

Johnson's Request to purchase Alley West of 500 N Dodge St. Johnson will own both parcels on either side of the alley and would like to fence it all in. The Council discussed the first step would be to do a locate to see if there are any utilities in the alley before further discussion

Mary Hill discussed having more benches for the walking trail. Mary provided the council prices and pictures of some options for benches. Discussed donations for benches and the use of walking trail funds. Nixon made a motion to approve benches be purchased for the City and Lake walking trails. Burger seconded the motion. All voted Aye. Motion carried.

The Council reviewed 1 Livestock permit for 16 chickens from Sam Tonelli at 401 S Douglas St. Parham made a motion to approve Tonelli's application. Burger seconded the motion. All voted aye. Motion carried.

Nixon moved to adjourn and Burger seconded the motion. All voted in favor and the Council adjourned at 8:48 PM.

Michelle Burger, Mayor

ATTEST: _____
Kayla Lacina, City Clerk

CLERK/TREASURER'S REPORT
MONTH OF MAY 2024

FUND	FUNDS	BALANCE	RECEIPTS	DISBURSE- MENTS	CLERKS BALANCE	INVESTMENTS CD'S	PETTY CASH	OUTSTANDING WARRANTS	TREASURER'S BALANCE
001	General	66150.84	19445.44	62294.25	23302.03	12500.00	150.00	0.00	10652.03
110	Road Use	76873.81	10755.38	3825.92	83803.27	20000.00	0.00	0.00	63803.27
112	Employee Benefit	21997.20	1855.90	1904.82	21948.28	15000.00	0.00	0.00	6948.28
121	L.O.S.Tax	451139.23	13544.32	0.00	464683.55	340000.00	0.00	0.00	124683.55
160	Economic Developmer	0.00	0.00	5000.00	(5000.00)	0.00	0.00	0.00	(5000.00)
165	Walking Trail Fund	11939.17	10000.00	0.00	21939.17	500.00	0.00	0.00	21439.17
167	Tyler Cemetery Fund	18827.16	0.00	0.00	18827.16	18063.80	0.00	0.00	763.36
175	Huss Cemetery Funds	12270.02	0.00	0.00	12270.02	11000.00	0.00	0.00	1270.02
180	Recreation Fund	26500.40	4460.11	6713.23	24247.28	30000.00	0.00	480.18	(5272.54)
301	Capital Project	(24082.62)	17700.00	0.00	(6382.62)	0.00	0.00	0.00	(6382.62)
302	Capital Equipment	12217.69	0.00	0.00	12217.69	2000.00	0.00	0.00	10217.69
610	Sewer	83445.98	7194.06	16788.48	73851.56	83700.00	0.00	0.00	(9848.44)
612	Sewer Sinking	45968.99	3150.83	0.00	49119.82	20000.00	0.00	0.00	29119.82
614	Sewer Improvement	14808.87	0.00	0.00	14808.87	14500.00	0.00	0.00	308.87
616	Sewer Reserve	42337.63	0.00	0.00	42337.63	42000.00	0.00	0.00	337.63
630	Electric	1031894.40	59206.86	78479.40	1012621.86	967000.00	0.00	60.07	45681.93
631	Electric Sinking	108348.68	13747.25	82527.50	39568.43	50000.00	0.00	0.00	(10431.57)
632	Meter Deposit	18069.54	0.00	1165.00	16904.54	17000.00	0.00	256.48	161.02
840	Sick Leave	5865.26	0.00	0.00	5865.26	5400.00	0.00	0.00	465.26
	Totals	2024572.25	161060.15	258698.60	1926933.80	1648663.80	150.00	796.73	278916.73
500	Cemetery Perp. Care	75188.35	(4.49)	0.00	75183.86	74420.00	0.00	0.00	763.86

Afton Police Report

Arrest: ____

Traffic stops: 8

Nuisances: _____ See report _____

Other:

Assisted Sheriff's Office

M.J.E.T Training

May calls for service

1. *Traffic stop*
2. *Traffic stop*
3. *202 N Browning St 7-day mowing*
4. *409 W Polk St 7-day mowing*
5. *200 W Railroad St 7-day mowing and 10-day junk*
6. *Traffic stop*
7. *Information only*
8. *Fraud*
9. *Traffic stop*
10. *Animal call*
11. *501 W Filmore St 7-day mowing*
12. *402 S Pierce St 7-day mowing and 10-day junk*
13. *Assault*
14. *Information only*
15. *Disturbing the peace*
16. *Traffic stop*
17. *Information only*
18. *Storm spotting*
19. *Storm spotting*
20. *Assisted with Greenfield after tornado*
21. *Traffic stop*
22. *Funeral escort*
23. *Information only*
24. *Assault*
25. *Traffic stop*
26. *Assist motorist*
27. *Reckless driving*
28. *Traffic stop*
29. *Bus arm stop violation*
30. *Reckless driving*

Resolution 2024- _____

RESOLUTION ADOPTING THE REVISED ELECTRIC UTILITY INSPECTION
PLAN AND APPROVING FILING WITH THE IOWA UTILITIES BOARD

City of Afton Municipal Electric

- WHEREAS: A plan for systematic inspection and maintenance of the city electric system is necessary to ensure reliable service; and
- WHEREAS: a plan is essential in identifying and budgeting for resources sufficient to carry out the inspection, maintenance and repair of the electric system; and
- WHEREAS: an electric system inspection plan and annual compliance report must be filed with the Iowa Utilities Board;

NOW THEREFORE BE IT RESOLVED BY THE City Council of the City of Afton Municipal Electric:

That the revised Electric Utility Inspection Plan attached to this resolution be approved for filing with the Iowa Utilities Board.

Passed and adopted by the City Council of the City of Afton, Iowa this ____ day of _____, 20__.

Michelle Burger, Mayor

ATTEST: _____
Kayla Lacina, City Clerk

**ELECTRIC TRANSMISSION AND DISTRIBUTION
INSPECTION PLAN**

Utility Name: CITY OF AFTON MUNICIPAL ELECTRIC

Address: 115 E KANSAS STREET

AFTON, IOWA 50830

Phone: (641) 347-5224

FIRST YEAR OF PLAN: 2024

This inspection will be done in an approved manner consistent with accepted industry practice.

Records sufficient to show compliance with the program shall be maintained by the utility.
Deficiencies found during inspections and testing shall be corrected on a priority basis.

REFERENCE LIST:

Lineman's and Cableman's Handbook, 12th Edition

National Electrical Safety Code, ANSI-C2-2017 or current edition

National Electrical Code, ANSI/NFPA 70-2017 or current edition

ANSI A300 (Part I)-2001 for Tree Care Operations – Tree, Shrub, and Other Woody Plant
Maintenance – Standard Practices (Pruning)

LOCATION OF OFFICES AND FACILITIES - IAC 199-25.3

Utility Name: _____ City of Afton Municipal Electric _____

Address: _____ 115 E. Kansas St _____

_____ Afton, Iowa 50830 _____

Phone _____ (641) 347-5224 _____

Location of Inspection Records

Address: _____ 115 E. Kansas St. _____

_____ Afton, Iowa 50830 _____

Description of Electric Supply Lines covered by this plan:

Counties

Townships

Union

Union

ELECTRIC UTILITY INSPECTION PROGRAM

CITY OF AFTON MUNICIPAL ELECTRIC

Part I Inspection Schedule

1. Lines operated below 34.5 kv

The entire electrical distribution system shall be visually inspected at least once during each 7 year cycle. The inspection shall include, but shall not be limited to, the following items:

- A. Pad mount transformers
- B. Locks and seals
- C. Switching cabinets
- D. High voltage switches
- E. Secondary pedestals and vaults
- F. Underground riser cable and guards
- G. Pole mounted transformers
- H. Ground connections
- I. Guys, guy anchors and guy guards
- J. Cutouts, arresters and switches
- K. Clearance to structures, ground and trees
- L. Conductor condition and sag
- M. Cross arms, insulator and pole top hardware
- N. Pole condition at and above the ground

2. Substations and switching stations

Substations and switching stations shall be visually inspected during each calendar quarter. The inspection shall include, but shall not be limited to, the following items:

- A. Power transformer
- B. Voltage regulators
- C. Oil circuit breakers
- D. Insulators, busses, connections, arrestor and ground wire
- E. Air break and disconnect switches
- F. Structure and physical site
- G. Locks, fences, gates and warning signs

3. Vegetation and tree trimming

Vegetation and trees that may interfere with the safe operation of electric lines, substations, and switching stations shall be visually inspected at least once every 4 years.

The inspection shall include, but shall not be limited to, the following items:

A. Overhead Distribution and Transmission Lines

1. Trees growing into lines
2. Limbs and branches overhanging lines
3. Limbs and branches in close proximity to transformers, switches, etc.
4. Vegetation around base of pole, guy or guy guard, grounds
5. Removal of dead or dying trees that are not necessarily close but could fall on line or endanger it (Danger Trees)

B. URD Distribution Equipment

1. Vegetation in or around pad mount equipment
2. Fences in close proximity or blocking cabinet entry
3. Any other obstruction that may interfere with operations

Part II Classification of Deficiencies

Deficiencies will be recorded and graded for the purpose of scheduling repair. The grading will be as follows:

Grade 1 - Hazardous Deficiency

This grade is used to describe a condition that could reasonably be expected to endanger life or property. A hazardous deficiency shall be promptly repaired, disconnected or isolated. (See National Electrical Safety Code, Part 2, Section 21-214.A.5)

Grade 2 - Non-Conforming Deficiency

This grade is used to describe a condition that is not in accordance with local, state, or national codes. Such a deficiency is one that could cause maintenance or operating problems and could become hazardous if not corrected. A non-conforming deficiency shall be scheduled for correction as soon as practical within the work plan. In all cases, they shall be corrected within a six-month period following inspection.

Grade 3 - Engineer Deficiency

This grade is used to describe a condition that poses no danger to life or property. Such a deficiency, when corrected, could improve engineering, design, or safety on the system. An engineering deficiency shall be corrected in the routine maintenance schedule within one year following inspection. (See National Electrical Safety Code, Part 2, Section 21-214.A.4)

Part III Other Inspection

More detailed inspection and testing may be conducted as deemed necessary by the utility.

Additional inspection or patrols will be carried out following damaging storms and as necessary in areas subject to high rates of vandalism.

All inspections will be done in an approved manner consistent with accepted industry practice.

Part IV Records

Records sufficient to show compliance with the program shall be maintained by the utility. Deficiencies found during inspections and testing will be corrected on a priority basis

Part V Incident Reporting Requirements (199 IAC 20.19)

What to report:

Any outage that may last longer than Six hours (Applies as noted below)

Substantially all of an incorporated city or town (75%)

Any Major Event as defined in 20.18(4)

- Extensive physical damage due to unusually severe or abnormal weather or event
- Wind speeds in excess of 90 mph
- One-half inch of ice is present and wind speed exceeds 40 mph
- Ten percent of the affected area total customer count is incurring a loss of service for five hours or more

Any other outage considered significant by the utility = An unusual event that attracts media attention, creates unusual damage to utility facilities, utility facilities create unusual damage to adjacent properties, causes loss or problem for high profile public facilities.

Email to : dutyofficer@iub.iowa.gov or Phone: 515-745-2332

TRANSMISSION AND DISTRIBUTION SYSTEM INSPECTION SCHEDULE

These inspections will be conducted over a 7 year period with approximately 14 percent inspected each year. The area to be inspected each year is described in the following schedule. Maps are used to identify the area to be inspected.

Key: Indicate the current status by marking the diagram with the appropriate symbol.

- Unscheduled Inspection*
- Area Scheduled for Inspections*
- Inspection Completed*
- Replacements and Repairs to Correct Deficiencies Completed*

Inspection Schedule and Current Status

Map #	2024	2025	2026	2027	2028	2029	2030	2031
1		<input type="radio"/>						
2			<input type="radio"/>					
3				<input type="radio"/>				
4					<input type="radio"/>			
5						<input type="radio"/>		
6							<input type="radio"/>	
7	<input type="radio"/>							<input type="radio"/>

UNDERGROUND DISTRIBUTION SYSTEM INSPECTION SCHEDULE

These inspections will be conducted over a 7 year period with approximately 14 percent inspected each year. The area to be inspected each year is described in the following schedule. Maps are used to identify the area to be inspected.

Key: Indicate the current status by marking the diagram with the appropriate symbol.

- Unscheduled Inspection*
- Area Scheduled for Inspections*
- Inspection Completed*
- Replacements and Repairs to Correct Deficiencies Completed*

Inspection Schedule and Current Status

Map #	2024	2025	2026	2027	2028	2029	2030	2031
1		<input type="radio"/>						
2			<input type="radio"/>					
3				<input type="radio"/>				
4					<input type="radio"/>			
5						<input type="radio"/>		
6							<input type="radio"/>	
7	<input type="radio"/>							<input type="radio"/>

RESOLUTION #2024-_____

A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE
APPROPRIATE INTERFUND TRANSFER OF SUMS AND RECORD THE SAME IN
THE APPROPRIATE MANNER FOR THE FY 2024
FOR THE CITY OF AFTON, IOWA

WHEREAS: The City Clerk is hereby authorized by the City Council to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 2024.

WHEREAS: The City Clerk will transfer the following sums and record the same in the appropriate manner:

1. Transfer \$103,400 from the LOST fund to the following funds:
General: \$ 50,000 Street Repairs
General: \$ 2,500 Library Donation Set Aside
General: \$ 8,000 Community Center Siding
General: \$ 14,500 Wi-Fi/Sidewalks/Splashpad
Economic Development: \$ 500 Exterior Beautification Grants
Economic Development: \$14,800 Downtown Façade Grants
Capital Project: \$ 8,100 Storm Siren Project
Capital Equipment: \$5,000 Future Equipment Needs
2. Transfer \$37,810 from Sewer to Sewer Sinking fund for principal and interest payment on SRF Sewer Revenue Loan.
3. Transfer \$164,967 from Electric to the following fund:
Electric Sinking: \$164,967 Loan Note principal and interest

Passed and approved by the City Council of the City of Afton, Iowa this 11th day of June, 2024.

Michelle Burger, Mayor

ATTEST: _____
Kayla Lacina, City Clerk

RESOLUTION 2024-_____

RESOLUTION SETTING SALARIES FOR APPOINTED CITY OFFICERS AND EMPLOYEES FOR THE FISCAL YEAR 2024-2025

BE IT RESOLVED, by the City Council of the City of Afton, Iowa:

1. The following positions named shall be paid the salaries and wages indicated below. The Clerk, Mayor and/or Mayor Pro Tem are authorized to issue checks, less legally required or authorized deductions from the amounts set out below bi-weekly, and make sure contributions for FICA, MEDICARE, and IPERS or the purpose as required by law or authorized by the Council, all subject to audit and review by the Council:

<u>Name/Position</u>	<u>As of 6/30/24</u>	<u>24/25 Wage</u>
Kayla Lacina, City Clerk	\$48,000.00/Yr. x 4%	\$ 49,920.00
Jake McGuire, Police Chief	\$53,860.00/Yr. x 8%	\$ 58,168.80
Jesse Shade, Maintenance/Sewer	\$25.00/Hr. x 4%	\$ 26.00
Roxanne Walter, Utility Clerk	\$20.25/Hr. x 4%	\$ 21.10

2. This Resolution shall be effective July 1, 2024.

Passed and approved by the City Council of the City of Afton, IA this 11th day of June, 2024.

Michelle Burger, Mayor

ATTEST: _____
Kayla Lacina, City Clerk

ORDINANCE NO 270

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF AFTON, IOWA, 2018, BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES

Be it enacted by the City Council of the City of Afton, Iowa:

SECTION 1. SUBSECTION MODIFIED. Subsection 106.08 (1A.) of the Code of Ordinances of the City of Afton, Iowa, 2018 is repealed and the following adopted in lieu thereof:

1. Monthly Residential Fees
 - A. The fee for solid waste collection, recycling collection and disposal service, used or available, shall be \$21.50 for 96-gallon container and \$16.25 for 35-gallon container (for qualifying elderly or disabled residents). Fees are for each household for once weekly collection of solid waste and bi-weekly collection of 96-gallon recycling container by Jim's Sanitation.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the _____ day of _____, 2024 and approved the _____ day of _____, 2024.

Michelle Burger, Mayor

ATTEST: _____
Kayla Lacina, City Clerk

First Reading: 6/11/24

Second Reading:

Third Reading:

I certify that the foregoing was published as Ordinance No. ____ on the _____ day of _____, 2024.

Kayla Lacina, City Clerk

Corning---Updated

ORDINANCE NO. 459

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY
OF CORNING, IOWA, 2014, BY AMENDING PROVISIONS PERTAINING TO
ANIMAL PROTECTION AND CONTROL**

BE IT ENACTED by the City Council of the City of Corning, Iowa:

SECTION 1. SECTIONS ADDED. Section 55.25, of the Code of Ordinances of the City of Corning, Iowa, 2014, is repealed and the following adopted in lieu thereof:

55.25 BEES. Permission Required. No person shall keep or have in his possession or under his or her control within the City limits any stand, hive or colony of honey bees, without first obtaining permission of the City Council, which permission may be revoked at any time by the City Council. If removal does not occur within thirty days the person will be assessed a civil penalty of upwards to \$500 (1st offense) and \$750.00 for any subsequent offense. Each day after the 1st offense will constitute a subsequent offense.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication, as provided by law.

Passed by the Council on the 24th day of September, 2018, and approved this 24th day of September, 2018. (Section 55.25 – Ord. 459 – Oct. 18 Supp.)

Contact: Michelle L. Bert, City Clerk

Department: N/A

Title: City Clerk and Treasurer

Email: cchall@corningia.net

Phone: 641-322-4230

County: Adams



55.05 LIVESTOCK.



It is unlawful for a person to keep livestock within the City except by written consent of the Council or except in compliance with the City's zoning regulations.

1. Admitted violations imposed by this Code of Ordinances may be charged upon a simple notice of a fine payable at the office of the Police Department. The simple notice of a fine shall be in the amount of fifty dollars (\$50) for all first violations, one hundred dollars (\$100) for all second violations and one hundred fifty (\$150) for all subsequent violations thereafter.

(Section 55.05 – Ord. 661 – Jan. 24 Supp.)

55.06 AT LARGE PROHIBITED.



It is unlawful for any owner to allow an animal to run at large within the corporate limits of the City.

1. Admitted violations imposed by this Code of Ordinances may be charged upon a simple notice of a fine payable at the office of the Police Department. The simple notice of a fine shall be in the amount of fifty dollars (\$50) for all first violations, one hundred dollars (\$100) for all second violations and one hundred fifty (\$150) for all subsequent violations thereafter.

(Ord. 553 – Oct. 16 Supp.)



55.16 NUMBER OF ANIMALS.



No person shall harbor or maintain more than three domesticated-adult dogs and/or three domesticated-adult cats without first obtaining a permit from the City of Osceola. The permit applicant shall demonstrate that conditions for the animals' wellbeing are not in violation of Chapter 55.02 of the City of Osceola Code of Ordinance, that no such conditions are present that would compromise public safety, and that no such conditions are present which would constitute a public nuisance pursuant to Chapter 50 of the City of Osceola Code of Ordinances. The fee for such permit shall be \$25 and shall be renewed annually. Any number of cats which are exclusively confined within a residential dwelling are exempt from permitting. If nuisance conditions develop at a property where a permit has been issued; or, a violation occurs pursuant to Chapter 55 or Chapter 56 of the City of Osceola Code of Ordinances, said permit shall be revoked and the permit holder shall be ordered to remove all the animals from the residence or premises. Upon the failure of the permit holder to follow orders issued by the City of Osceola, appropriate action may be pursued in the courts either to enforce the order of the City of Osceola and/or to correct the conditions and/or to abate the nuisance.

(Section 55.16 - Ord. 654 - Mar. 23 Supp.)

55.17 URBAN CHICKENS.

1. Definitions.

- A. "Chicken" shall mean a member of the subspecies *Gallus gallus domesticus*, a domesticated fowl.
- B. "Urban chicken" shall mean a chicken kept on a permitted tract of land pursuant to a permit issued under this chapter.
- C. "Permitting officer" shall mean the City Administrator or designee.
- D. "Tract of land" shall mean property or a zoned lot that has one single family dwelling located on that property or zoned lot.
- E. "Single family dwelling" a building designed for or occupied exclusively by one family.
- F. "Permitted tract of land" shall mean that tract of land as identified by the application upon which a permit is granted for keeping chickens pursuant to this chapter.
- G. "Permittee" shall mean an applicant who has been granted a permit to raise harbor or keep chickens pursuant to this chapter.

2. Permit Required.

- A. **Permit Required.** No person shall raise, harbor or keep chickens within the City of Osceola without a valid permit obtained from the Permitting Officer under the provisions of this chapter.
- B. **Application.** In order to obtain a permit, an applicant must submit a completed application on forms provided by the Permitting Officer and paying all fees required by this chapter.

C. Requirements. The requirements to this receipt of a permit include:

- (1) All requirements of this chapter are met;
- (2) All fees for the permit are paid in full;
- (3) All judgments in the City's favor and against the applicant have been paid in full;
- (4) The tract of land to be permitted shall contain only one single family dwelling occupied and used as such by the permittee;
- (5) The applicant has provided notice to the residents of all immediately adjacent dwellings of the applicant's intent to obtain a permit.

D. **Issuance of Permit.** If the Permitting Officer concludes as a result of the information contained in the application that the requirements for a permit have been met, then the officer shall issue the permit.

E. **Permit Fee.** A fee of \$25 shall be charged at the time of issuance.

F. **Permit Duration.** A permit shall be valid for a two year period. After two years, the permittee shall apply for a renewal of the permit. A permit renewal shall be granted following a re-inspection and remittance of the \$25 permit fee.

G. **Denial, Suspension, Revocation, Non Renewal.** The Permitting Officer may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:

- (1) False statements on any application or other information or report required by this section to be given by the applicant;
- (2) Failure to pay any application, penalty, re inspection or reinstatement fee required by this section or City Council resolution;
- (3) Failure to correct deficiencies noted in notices of violation in the time specified in the notice;
- (4) Failure to comply with the provisions of an approved mitigation/remediation plan by the Permitting Officer, or designee.
- (5) Failure to comply with an provision of this chapter.

H. Notification. A decision to revoke, suspend, deny or not renew a permit shall be in writing, delivered by ordinary mail or in person to the address indicated on the application. The notification shall specify reasons for the action.

I. Effect of Revocation, Etc. When an application for a permit is denied, or when a permit is revoked, the application may not re-apply for a new permit for a period of 1 year from the date of the denial or revocation.

J. Appeals. No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to be heard is given the applicant or holder of the permit. In any instance where the Permitting Officer had denied, revoked, suspended, or not renewed a permit, the applicant or holder of Urban Chicken may appeal the decision to the City Council within ten (10) business days of receipt by the applicant or holder of the permit of the notice of the decision. The applicant or holder of the permit will be given an opportunity for a hearing the decision of the City Council shall be final. The decision of the Permitting Officer which is not appealed in accordance to this chapter shall be deemed final action.

3. Number and Type of Chickens Allowed.

A. The maximum number of chickens allowed is six (6) per tract of land regardless of how many dwelling units are on the tract.

B. Only female chickens (hens) are allowed.

4. Zoning Districts Allowed.

A. Permits will be granted only for tracts of land located in R-1 and R-2 Zoning Districts.

5. Non-Commercial Use Only.

A. A permit shall not allow the permittee to engage in chicken breeding or fertilizer production for commercial purposes.

6. Enclosures.

A. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.

B. Enclosures must be kept in a clean dry, odor-free, neat and sanitary condition at all times.

C. Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.

D. Henhouses and chicken tractors.

(1) Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens with a minimum of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood.



(1) Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens with a minimum of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood.

(i) A henhouse or chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings.

(ii) The materials used in making a henhouse or chicken tractor shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouse and chicken tractors shall be well maintained.

(2) Henhouses, chicken tractors and chicken pens shall only be located in the rear yard.

(3) Henhouses, chicken tractors and chicken pens must be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any adjacent residential dwelling, church, school or place of business.

E. Any enclosed chicken pen shall consist of sturdy wire fencing. The pen must be covered with wire, aviary netting, or solid roofing.

7. Odor and Noise Impacts.

A. Odors from chickens, chicken manure or other chicken related substances shall not be perceptible beyond the boundaries of the permitted tract of land.

B. Noise from chickens shall not be loud enough beyond the boundaries of the permitted tract of land at the property boundaries to disturb persons of reasonable sensitivity.

8. Predators, Rodents, Insects and Parasites.

A. The permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites. Chickens found to be infested with insects and parasites that may result in unhealthy conditions to human habitation may be removed by the City.

9. Feed and Water.

A. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be unavailable to rodents, wild birds and predators.



10. Waste Storage and Removal.

A. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the permitted tract of land. The henhouse, chicken tractor, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.

11. Chickens At Large.

A. The permittee shall not allow the permittee's chickens to roam off the permitted tract of land. No dog or cat or other domesticated animal which kills a chicken off the permitted tract of land will, for that reason alone, not be considered a dangerous or aggressive animal or the City's responsibility to enforce its animal control provisions.

12. Unlawful Acts.

A. It shall be unlawful for any person to keep chickens in violation of any provision of this chapter or any other provision of the Osceola Code of Ordinances.

B. It shall be unlawful for any owner, renter or leaseholder of property to allow chickens to be kept on property in violation of the provisions of this article.

C. No person shall keep chickens inside a single family dwelling unit, multi family dwelling units or rental unit.

D. No person shall slaughter chickens within the City of Osceola.

E. No person shall keep a rooster.

F. No person shall keep chickens on a vacant or uninhabited tract of land.

13. Nuisances. Any violation of the terms of this chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated und the general nuisance abatement provisions of the Osceola Code of Ordinances.

14. Any persons having received prior authorization to raise, harbor, or keep chickens shall be permitted to continue in the same manner as was approved by the City Council until such a time when either the chickens are no longer being raised, harbored, or kept at the property or when the property is sold.

- (3) Failure to correct deficiencies noted in notices of violation in the time specified in the notice.
 - (4) Failure to comply with the provisions of an approved mitigation/remediation plan by the permitting officer, or designee.
 - (5) Failure to comply with any provision of this chapter.
 - H. Notification. A decision to revoke, suspend, deny or not renew a permit shall be in writing, delivered by ordinary mail or in person to the address indicated on the application. The notification shall specify reasons for the action.
 - I. Effect of Revocation, Etc. When an application for a permit is denied, or when a permit is revoked, the application may not re-apply for a new permit for a period of 1 year from the date of the denial or revocation.
 - J. Appeals. No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to be heard is given to the applicant or holder of the permit. In any instance where the permitting officer had denied, revoked, suspended, or not renewed a permit, the applicant or holder of urban chicken may appeal the decision to the City Council within ten (10) business days of receipt by the applicant or holder of the permit of the notice of the decision. The applicant or holder of the permit will be given an opportunity for a hearing and the decision of the City Council shall be final. The decision of the permitting officer which is not appealed in accordance to this chapter shall be deemed final action.
3. Number and Type of Chickens Allowed.
 - A. The maximum number of chickens allowed is six (6) per tract of land regardless of how many dwelling units are on the tract.
 - B. Only female chickens (hens) are allowed.
 4. Zoning Districts Allowed.
 - A. Permits will be granted only for tracts of land with single-family dwellings.
 5. Non-Commercial Use Only.
 - A. A permit shall not allow the permittee to engage in chicken breeding or fertilizer production for commercial purposes.

6. Enclosures.
 - A. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.
 - B. Enclosures must be kept in a clean, dry, odor-free, neat and sanitary condition at all times.
 - C. Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.
 - D. Henhouses and Chicken Tractors.
 - (1) Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens with a minimum of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood.
 - a. A henhouse and chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings.
 - b. The materials used in making a henhouse or chicken tractor shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouse and chicken tractors shall be well maintained.
 - (2) Henhouses, chicken tractors and chicken pens shall only be located in the rear yard.
 - (3) Henhouses, chicken tractors and chicken pens must be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any adjacent residential dwelling, church, school or place of business.

- E. Any enclosed chicken pen shall consist of sturdy wire fencing. The pen must be covered with wire, aviary netting, or solid roofing.
7. Odor and Noise Impacts.
- A. Odors from chickens, chicken manure or other chicken related substances shall not be perceptible beyond the boundaries of the permitted tract of land.
- B. Noise from chickens shall not be loud enough beyond the boundaries of the permitted tract of land at the property boundaries to disturb persons of reasonable sensitivity.
8. Predators, Rodents, Insects and Parasites.
- A. The permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites. Chickens found to be infested with insects and parasites that may result in unhealthy conditions to human habitation may be removed by the City.
9. Feed and Water.
- A. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be unavailable to rodents, wild birds and predators.
10. Waste Storage and Removal.
- A. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the permitted tract of land. The henhouse, chicken tractor, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.
11. Chickens at Large.
- A. The permittee shall not allow the permittee's chickens to roam off the permitted tract of land. No dog or cat or other domesticated animal which kills a chicken off the permitted tract of land will, for that reason alone, not be considered a dangerous or aggressive animal or the City's responsibility to enforce its animal control provisions.
12. Unlawful Acts.
- A. It shall be unlawful for any person to keep chickens in violation of any provision of this chapter or any other provision of the Creston Code of Ordinances.

B. It shall be unlawful for any owner, renter or leaseholder of property to allow chickens to be kept on property in violation of the provisions of this article.

C. No person shall keep chickens inside a single-family dwelling unit, multi-family dwelling units or rental unit.

D. No person shall slaughter chickens within the City of Creston.

E. No person shall keep a rooster.

F. No person shall keep chickens on a vacant or uninhabited tract of land.

13. Nuisances. Any violation of the terms of this chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of the Creston Code of Ordinances.

14. Any persons having received prior authorization to raise, harbor, or keep chickens shall be permitted to continue in the same manner as was approved by the City Council until such a time when either the chickens are no longer being raised, harbored, or kept at the property or when the property is sold.

(Section 55.22 – Ord. 21-195 – Feb. 21 Supp.)

Creston

Are bees allowed? Yes. There are no restrictions.

If a nuisance was called: There is no code on which to found a nuisance complaint.

Additional notes: Home occupation permit not needed.

CHAPTER 122 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

122.18 LICENSE EXEMPTIONS. The following are excluded from the application of this chapter.

Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.

Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations.

Local Residents and Farmers. Local residents and farmers who offer products for sale.

Contact: Kevin Kruse

Department: Zoning

Title: Public Works Director

Email: kkruse@crestoniowa.org

Phone: 641-782-2000 x 1

County: Union

Osceola

Are bees allowed? Yes, as there is no regulation to exclude them.

If a nuisance was called: Should a bee hive become neglectful, it would be considered a public nuisance. Honey bees do not fit under Animal control per definition of Animal.

Additional notes: There has been one tense incident of neglectful beekeeping that was brought under control by residents.

Contact: Dave Leonard

Department: Community Development

Title: Zoning Inspector

Email: oscbuilding@iowatelecom.net

Phone: 641-414-9342

County: Clarke

Completed 6/6/24

rec'd 7-7-23

Approved 8-8-23

CITY OF AFTON

115 E. Kansas

PO Box 199

Afton, IA 50830

Phone: 641-347-5224

Fax: 641-347-5297

Email: actyhall@windstream.net

EXTERIOR BEAUTIFICATION GRANT APPLICATION Fiscal Year July 1, 2023 to June 30, 2024

Name: Sheri Tomas

Property Address: 616 E Grand Street

Mailing Address or Email: [REDACTED]

Phone Number(s): [REDACTED]

Please describe the exterior work to your property that will be repaired or updated (location (north/south or east/west) and details of the project):

Painting entire foundation, painting of exterior doors (1 south facing 2 north facing, replacement and painting of screen doors (1 south facing 2 north facing), painting east facing garage doors following full roof and siding replacement.

Who will do the repairs: myself & family members

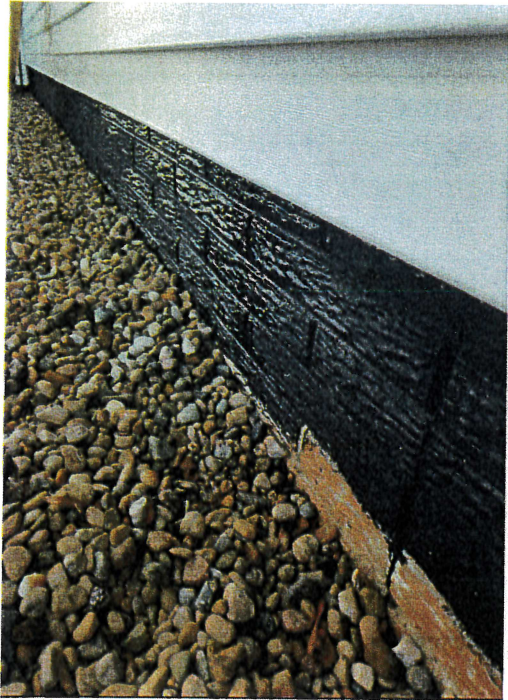
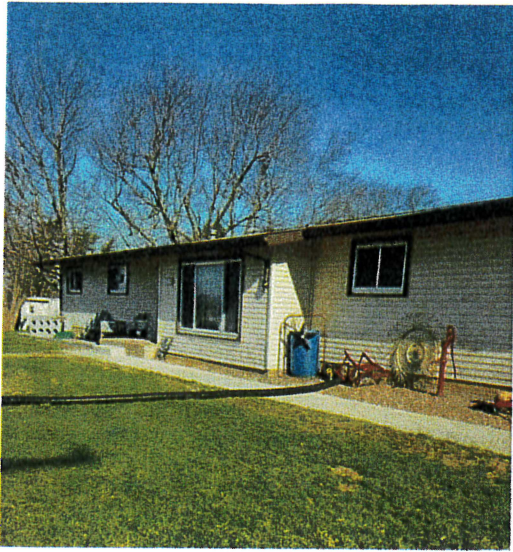
Total cost of repairs: \$440.28

I Sheri Tomas (name) understand that the City of Afton will reimburse me the cost of my exterior repairs and/or updates up to \$500 maximum. All paid receipt for individual expenses or to a contractor up to \$500 need submitted when the work is finished. **All work must be completed by May 31, 2024 and before & after pictures submitted along with paid receipts.**

Sheri Tomas
Property Owner Signature

NOTES:

The City of Afton is offering assistance of up to \$500 per property for exterior "structural" repairs or updates that will improve "curb appeal" (examples: paint, stain, decks, or façade improvements that can be seen from the street-must be structural improvements or something that preserves the property). **Exterior paint colors must be pre-approved by City Council.** Money will be available until the maximum grant of \$5,000 is reached for the fiscal year of July 1 to June 30. Property owners must complete this application in order to be considered for this grant program. Once the application is received your project will be reviewed by the City Council and then you will be notified if your application is approved.



UNIVERSAL MOUNTING BLOCK 23.01
 1471396 3 @7.69
 60W A19 3K LED 16PK 12.99
 3531056
 WALL CAP 3-1/4" 29.99
 6112329 16138
 ORDER

72X60 VINYL PD LOWE REV -PICK SB
 4212190 599.00
 END OF ORDER

TOTAL 769.38
 TAX GRIMES-IA 7% 53.86
 TOTAL SALE 823.24
 Menard Card
 091385
 Keyed

TOTAL SAVINGS 20.84
 TOTAL NUMBER OF ITEMS = 11

No interest charges on the promotional purchase if paid in full within 6 months. If the balance attributed to the promotional purchase is not paid in full within 6 months, interest charges will be imposed from the date of the purchase at your Standard APR. This APR will vary with the market based on the prime rate. Minimum payments the greater of \$25 or 3% of the

MENARDS GRIMES
 300 NE DESTINATION DR
 GRIMES, IA 50111

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 09/02/23

If you have questions regarding the charges on your receipt, please email us at:
 GRIMFrontend@menards.com

Barcode

Sale Transaction

CORNER BRACE 6" X 1"
 2250159 16 @1.98 31.68
 2X SPRAYPAINT SA EUCLPTU
 5574995 8 @5.98 47.84
 2X SPRAY PAINT S-G BLACK
 5574795 5.98
 30FT STRINGLITE 15SOCK
 3461100 27.97
 BARNFENCE PAINT LTX BLK
 5545629 78.00
 36X80-B1 T-BAR SCREEN
 4191197 39.86
 32X80-B1 T-BAR SCREEN
 4191185 3 @39.86 119.58
 UTILITY/GATE PULL 5-3/4"
 2250232 4 @4.15 16.60
 #8X3/4 PARTICL BRD SCREW
 2298166 2 @1.89 3.78
 4" VALUE PAINTER BRUSH
 5611481 2 @4.99 9.98
 QS CVR 9" X 3/4"
 5611732 2 @3.99 7.98

Sale Transaction

CORNER BRACE 6" X 1"
 2250159 16 @1.98 31.68
 2X SPRAYPAINT SA EUCLPTU
 5574995 8 @5.98 47.84
 2X SPRAY PAINT S-G BLACK
 5574795 5.98
 30FT STRINGLITE 15SOCK
 3461100 27.97
 BARNFENCE PAINT LTX BLK
 5545629 78.00
 36X80-B1 T-BAR SCREEN
 4191197 39.86
 32X80-B1 T-BAR SCREEN
 4191185 3 @39.86 119.58
 UTILITY/GATE PULL 5-3/4"
 2250232 4 @4.15 16.60
 #8X3/4 PARTICL BRD SCREW
 2298166 2 @1.89 3.78
 4" VALUE PAINTER BRUSH
 5611481 2 @4.99 9.98
 QS CVR 9" X 3/4"
 5611732 2 @3.99 7.98
 36" 3PK ALKALINE BAYOVAC
 2103303 6.99
 #2 2" SINGLE SASH BRUSH
 5610165 2 @5.94 11.88
 22 OZ SHOUT PRE-CLEANER #
 6471480 3.36

TOTAL 411.40
 TAX GRIMES-IA 7% 28.80
 TOTAL SALE 440.26
 Menard Card
 025173
 Keyed

TOTAL SAVINGS 0.12
 TOTAL NUMBER OF ITEMS = 45

No interest charges on the promotional purchase if paid in full within 6 months. If the balance attributed to the promotional purchase is not paid in full within 6 months, interest charges will be imposed from the date of the purchase at your Standard APR. This APR will vary with the market based on the prime rate. Minimum payments the greater of \$25 or 3% of the purchase required.



actyhall@windstream.net

From: [REDACTED]
Sent: Thursday, June 6, 2024 8:49 AM
To: actyhall@windstream.net
Subject: Tomas Beautification completed
Attachments: Screenshot_20240606_083943_Facebook.jpg; Screenshot_20240606_083956_Facebook.jpg; Screenshot_20240606_084022_Facebook.jpg; Screenshot_20240606_084221_Gmail.jpg; 20240606_084320.jpg; 20240606_084325.jpg; 20240605_174000.jpg; 20240605_172744.jpg; 20240605_172741.jpg

Hi Kayla and Toni-

Attached are images for my beautification grant. We did have to replace our sliding door to make all uniform and completed and both garage doors are black now as indicated in my application form, however, the south side was open when the picture was taken.

There will be 2-3 emails with images...sorry for that inconvenience.

Please let me know if anything further is needed.

Thank you
Sheri Tomas

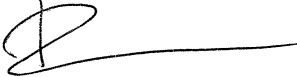


6/11/2024

Dear Afton City Council and the Honorable Mayor Michelle Burger,

I am writing to you to unfortunately put my notice of leaving the Utility Clerk Position for the City of Afton. It is time for me to start my next chapter and I am very thankful that you have been so flexible as I raised my children while working part time and also relocating to Creston. Afton is and will always be a huge part of me. I am going to miss most of the job duties, people and of course my co-workers. As I tell people, you can take me out of Afton, but you can't take Afton out of me. I will help train the new person who you hire to replace me. I would like to be done with my position after training my replacement by Friday September 27, 2024.

Warm Regards,

A handwritten signature in black ink, appearing to be 'Roxanne Walter', with a long horizontal line extending to the right.

Roxanne Walter

UTILITY CLERK

The Utility Clerk for the City of Afton is directly responsible to the City Clerk and/or Council and is responsible for the daily management of the utilities for the City of Afton and assists the City Clerk. Duties and responsibilities of the Utility Clerk include but are not limited to:

- A. Utility Management
 - 1. Customer relations
 - a. Process customer application for service
 - b. Confer with customers when they have concerns over service or charges
 - c. Prepare complaint/work orders, direct to appropriate department
 - d. Contact customers if utility service is to be disrupted
 - 2. Serve as the utility representative to community, Iowa Utility Board, RPGI, Matura Action Corp., other departments and agencies
 - 3. Utility records
 - a. Receive daily collections, balance funds and prepare bank deposits
 - b. Post receipts
 - c. Process direct deposits & Online payments
 - d. Update customer's accounts from service orders
 - e. Maintain electric revenues spreadsheet & utility reconciliation spreadsheet
 - 4. Meter/Route Management
 - a. Electric Meter Reading usually around the 27th of each month
 - b. Process electric meter reading using software/handheld
 - c. Drive to locations that can't be reached from handheld at City Hall
 - d. Download reading into Banyon Data Systems Software
 - e. Maintain customer account numbers and meter numbers
 - 5. Maintain meter deposit records
 - a. Compute and collect meter deposits
 - b. Maintain meter deposit records, update monthly for delinquent accounts and process refunds for prompt pay customers
 - c. Maintain list of meter deposits for rental properties
 - d. Initiate meter deposit refunds upon discontinuance of service
 - e. Collect additional meter deposits as needed
 - f. File Unclaimed Property Report to Iowa Department of Revenue annually
 - 6. Utility Billing
 - a. Arrange level payment plan for customers when requested
 - b. Arrange bank direct deposits for customers as requested
 - c. Process final bills for customers discontinuing service

- d. Process payment agreements as requested by customers
 - e. Enter sewer(SIRWA water) readings in billing software
 - f. Email, Print, stuff and mail invoices.
 - g. Maintain monthly records for kwh and dollar amount billed, and customer count for annual reports
 - h. Prepare monthly sales tax report of electric and sewer sales for City Clerk
 - i. Maintain monthly records for demand customers
 - j. Maintain monthly records for budget payment customers
 - k. Print 12 month meter history usage for Customers when requested
 - l. Update monthly spreadsheets for certain accounts
7. Delinquent Accounts
- a. Apply penalties to past due accounts
 - b. Print, process and send delinquent letters
 - c. Update delinquent list of customers
 - d. Prepare cut-off notices
 - e. Maintain outstanding final accounts spreadsheets and submit to Income Offset
 - f. Process Income Offset hits on outstanding final accounts
8. Maintain all pertinent records, prepare and timely file all required reports:
Annual Electric Reports to the Iowa Utility Board
Annual Federal Electric Report for the U.S. Department of Energy
(ME-1, EIA-861S or Long form when required, Xfer Replacement Tax reports and other required annual reports)
9. Interpret Iowa Administrative Code rulings and initiate appropriate changes
10. Attend utility meetings offered by the Iowa Utility Board and IAMU
11. Manage Project Share program
- a. Publish necessary notices
 - b. File reports to Iowa Utility Board
 - c. Dispense funds to Matura
 - d. Oversee Annual meeting by mail
12. Manage Energy Efficiency Program
- a. Work with IAMU to determine energy efficiency programs
 - b. Prepare and mail quarterly Iowa Energizer newsletters
 - c. Update Rebate forms annually and process claims for energy rebates
13. Coordinate Low Income Heating Assistance program with Matura and customers
14. Review customer history and prepare credit reference letter when requested

15. Publish Grain Bin Notice annually and mail copy to grain bin suppliers

B. Miscellaneous Assignments

1. Assume City Clerk responsibilities in their absence
2. Assist City Clerk in various duties
3. Order office supplies as needed
4. Serve as Notary Public for the City
5. Issue animal license tags and keep pertinent records
6. Receive complaints and refer to proper departments
7. Maintain street address list

C. Greenlawn Cemetery

1. Maintain all burial records and update banyon property management periodically as necessary
2. Keep list of recent burials
3. Cemetery space sales
 - a. Meet customers at cemetery to show spaces available if requested
 - b. Records sales, update lot list book, perpetual care sale spreadsheet, binders, etc.
 - c. Fill out Interment Rights Contract with purchaser
 - d. Prepare Certificate of Interment Rights & Perpetual Care, have signed and send to space owner
 - e. Deposit funds into City cemetery account and Perpetual Care Savings
4. Maintain all pertinent information and prepare reports as necessary
Annual Report of a Perpetual Care Cemetery to Iowa Insurance Division
5. Answer any inquires regarding lot owners, burials, etc.
6. Maintain perpetual care records as required by the State of Iowa
7. Flag/measure out spaces for grave digger and monument placing as needed

June Agenda
or July

City of Afton
Afton Rec
115 East Kansas
Afton Iowa 50830

May 15, 2024

Dear Board Member and City Council

Please find this letter to be my resignation from the Afton Rec Department Board effective June 30, 2024.

I would like to express how much I have enjoyed being part of this Board and working with everyone and the families that participate in the rec's activities.

Thank you again for the opportunity and I wish everyone on the board and the new members the best of luck.

Thank you

Robert Dike

June 6, 2024

To whom it may concern:

I, Erik Niggemeyer am resigning from the Afton Rec Board as of June 6th, 2024. Thank you for your support.

Sincerely,

Erik Niggemeyer



CITY OF AFTON

115 E. Kansas
PO Box 199
Afton, IA 50830
Phone: 641-347-5224
Fax: 641-347-5297
Email: actyhall@windstream.net

EXTERIOR BEAUTIFICATION GRANT APPLICATION Fiscal Year July 1, 2024 to June 30, 2025

Name: _____

Property Address: _____

Mailing Address or Email: _____

Phone Number(s): _____

Please describe the exterior work to your property that will be repaired or updated (location (north/south or east/west) and details of the project):

Who will do the repairs: _____

Total cost of repairs: _____

I _____ (name) understand that the City of Afton will reimburse me the cost of my exterior repairs and/or updates up to \$500 maximum. All paid receipt for individual expenses or to a contractor up to \$500 need submitted when the work is finished. **All work must be completed by May 31, 2025 and before & after pictures submitted along with paid receipts.**

Property Owner Signature

NOTES:

The City of Afton is offering assistance of up to \$500 per property for exterior “structural” repairs or updates that will improve “curb appeal” (examples: paint, stain, decks, or façade improvements that can be seen from the street-must be structural improvements or something that preserves the property). **Exterior paint colors must be pre-approved by City Council.** Money will be available until the maximum grant of \$5,000 is reached for the fiscal year of July 1 to June 30. Property owners must complete this application in order to be considered for this grant program. Once the application is received your project will be reviewed by the City Council and then you will be notified if your application is approved.